

## **The Final Meeting Action Plan**

- For validation purposes regarding of the e-learning package and interactive course, a questionnaire and check list should be elaborated and tested with selected people involved
- A simple and understandable or workable instruction and guidance for use of the e-learning package and interactive course should be elaborated on the basis of this validation
- An implementation and dissemination plan shall be elaborated for the promotion and administration of the use of the e-learning package and interactive course
- EDUC will provide an abstract as well as a short video for presentation of the e-learning package and interactive course to be made available on the FIREFIGHT II website
- A strategy for the dissemination and implementation will be established and this strategy must encompass training of trainers and education managers, guidelines for conducting the training, forming a “training academy” and defining clearly the responsibilities for each country or institution participating in this system for the e-learning and interactive course
- The rules and conditions for application of the project results will be clarified and EDUC will present its requirements for servicing the e-learning generally and for individual participants indicating a specified period for this as well as possibilities for translation that can be offered and estimated costs for these services
- Each partner nominates an administrator for contacts and participation in the e-learning and EDUC and the FIREFIGHT II Coordinator will propose how a network between these is to be established, including how and under what conditions others than the FIREFIGHT II partners can be included in the network
- As there will be no library included in the e-learning package, a system with availability through links to relevant data or information will be established and made available on proposal by the FIREFIGHT II Coordinator and EDUC in collaboration
- EDUC will consider and make a proposal on how the FIREFIGHT I e-learning could be transformed into the same format as the FIREFIGHT II e-learning package and be made available together with this and how it can be achieved including the estimated costs for this